



St. Joseph's PS

CONSENT FORM FOR USE OF PHOTOGRAPHIC IMAGES

Dear Parent or Guardian,

In *St Joseph's* we frequently want to celebrate the children's learning and success with photographs, film footage, displays, publications, local media, through our website. Therefore, during your child's time at school we may wish to take photographs or videos of activities that involve your child. Photography and filming will only take place under appropriate supervision. Taking, keeping and publishing photographs and video footage involves processing personal data under data protection laws.

To enable us to comply with our obligations under the General Data Protection Regulation, we are required to obtain express consent for the use of a pupil's image for example in school displays, performances, newsletters, prospectus and our social media platforms. We will not include personal e-mail or postal addresses, telephone or fax numbers on video, on our website or in any printed materials. We will only use a child's full name when necessary. We will only ever use images of pupils who are suitably dressed.

Occasionally, the media will come to the school to photograph or film high profile events or particular achievements e.g prizegiving, fund raising events, sporting/musical achievements etc. Pupils will often appear in local or national newspapers or on televised news programmes. When filming or photography is carried out by the media, children will only be named if there is a particular reason to do so (e.g they have won a prize), and home addresses will never be given out. Images that might cause embarrassment or distress will not be used nor will images be associated with material on issues that are sensitive.

Yours sincerely,

Miss Keegan

Principal

To comply with the Data Protection Act 2018, we need your permission before the school or media can photograph or make any recordings of your child.

Please read following statements and tick yes or no in each box. Once this has been completed can you please sign and date the form and return it to the school.

1. I give permission for photographs, voice recordings and videos of my child to be taken and used in displays around the school.
Yes No
2. I give permission for my child's work, photograph, voice recording, video and name to be used on the School's website, Learning Records or notifications such as the school notice boards, Email, School Learning Blogs and Virtual Learning Environment (including video conferencing with other schools)
Yes No
3. I give permission for my child's photograph to be used in printed publications that are used for school promotional purposes e.g Prospectus, Open Day leaflet
Yes No
4. I give permission for photographs or video footage of my child to appear in local or national media publications or on Radio or Television programmes as part of the school's involvement in an event?
Yes No
5. I give permission for other agencies and professionals, involved with the school, to take photographs or film footage of my child taking part in activities for use on their website, for publicity, for media use or for display use within their organisation?
Yes No
6. I give permission for my child's photographs and footage to be maintained and used by the school, after my child has left, for promotional purposes and to archive school events. (eg school website)
Yes No

Consent can be withdrawn at any time by notifying the Principal and completing a new copy of this form. If you do not consent to a particular use of your or your child's personal information, you/your child will not be disadvantaged as a result.

Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the Principal. A new form will be supplied to you to amend your consent accordingly and provide a signature.

Signed by Parent/Guardian _____

Name of Child: _____.

Print name Date

***Please Note: Should your/your child’s circumstances change mid-year, it is your responsibility to notify the school and complete a new consent form**

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we may not be able to let you know about forthcoming services and events); except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our “Privacy Notice” which is available from our website or from the School Office.

You can withdraw or change your consent at any time by contacting the Principal at St Joseph’s Primary School. Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.